

Tool Invoice Submission



As of January 1, 2018 all tooling invoices must be sent to:

Webasto Roof Systems, Inc.
Attention: Serwaa Asare
1757 Northfield Drive
Rochester Hills, MI 48309

The following documents (including this completed form), data and information must be submitted in order to receive payment:

1. Copy of Invoice
2. Copy of Tool Purchase Order
3. Tool build location:
4. Part production location:
5. Copy of signed Webasto PSW
6. Electronic transfer of CAD data for all tools/fixtures/gages
7. Pictures of all tools, gages and fixtures inserted into tab 'Attachment 6 - Tool Pics'
* see requirements in OEM Asset Tag Requirements_FINAL
* if Webasto tool tags are needed, please contact your Webasto Program Buyer
8. Completed Tool Data Sheet (this workbook)
9. A File transfer, compact disk or USB stick with all documents/data described above.

Proof of Final Payment to Tooling Supplier

Final payment by Webasto for attached invoice # _____ constitutes full satisfaction and unconditional release of any and all contract, lien, tort or any other claim that tooling supplier _____ has against Webasto.

Acknowledgment by Authorized Representative

Authorized Representative Name

Title

Email

Phone Number

All invoices are subject to a full audit by Webasto personnel.

Please contact your Webasto Commodity Buyer if you have any questions about this process.